



## **2020 Garrett T. Heberlein Excellence in Teaching Awards for Graduate Students**

Nomination deadline: December 20, 2019

The Graduate School is pleased to announce the nomination period for the 2020 Garrett T. Heberlein Excellence in Teaching Awards for Graduate Students.

These awards, established by contributions from the former Vice President for Research and Dean of the Graduate School, Gary Heberlein, recognize Wayne State graduate students for demonstrating instructional excellence. The Awards are designed in part to elevate the attention given to teaching as part of graduate education and the preparation of graduate students to serve as college and university faculty. The Awards include an honorarium and a citation that will be presented at the annual WSU Academic Recognition Awards Ceremony in April.

The Heberlein Teaching Award competition is open to all graduate students who are currently enrolled in a Wayne State graduate program and who have teaching responsibilities at the University. For 2019-2020 there will be 3 nomination categories, two for PhD students and one for Masters students. The two PhD nomination categories have been established to reflect the kinds of teaching situations available to graduate students: responsibility for lecture sections and responsibility for recitation or laboratory sections. The Masters category is open to Student Instructors.

One winner from the PhD category (as decided by committee) and the winner of the Masters category will be nominated by Wayne State for the Midwestern Association of Graduate Schools (MAGS) Excellence in Teaching Award.

Nominations should be made by the department chair and emailed to [k.schramm@wayne.edu](mailto:k.schramm@wayne.edu). Nominations must include a letter of support from the department chair and may include up to 3 additional letters of support from students, faculty, or others familiar with the nominee's teaching abilities. In addition, a current *Curriculum Vitae* and a teaching portfolio must also be included. The portfolio is limited to 6 pages and must be in 12-point font and double-spaced. Further instructions on the requirements for the portfolio, including the teaching video component, can be found in the following pages. Please limit the completed nomination packet to 15 pages or less. Nominations that exceed 15 pages will not be reviewed.

Please email nominations and all supporting materials to [k.schramm@wayne.edu](mailto:k.schramm@wayne.edu) by **December 20, 2019**. Questions should be addressed to Karen Schramm at the Graduate School ([k.schramm@wayne.edu](mailto:k.schramm@wayne.edu), 577-8053). The recipients will be announced in March.



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**Nomination Form**

Name of Nominee:

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Degree Pursuing:

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Department:

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College:

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■ Indicate the teaching category for this nomination:

- PHD – Lecture Sections    PHD – Recitation/Laboratory Sections    Masters Student Instructor

■ Department Chair's  
Signature

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Date

■ Advisor's Signature

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Date

■ Nominee's Signature

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*Signature indicates acceptance of nomination*

Date

■ Indicate that the following materials are attached:

- Letter of support from the department chair (please note any departmental awards for teaching won by the student)
- Other letters of support (up to three total)**
- Current *Curriculum Vitae*
- Nominee's Teaching Portfolio (see next page for instructions)

**Email this form and the nomination materials by December 20, 2019 to:**

Heberlein Teaching Award Selection Committee  
The Graduate School  
**k.schramm@wayne.edu**



## **Evaluation Criteria – 2020 Garrett T. Heberlein Excellence in Teaching Awards**

- Signed Nomination Form**
- Letter of support from the department chair [5 points]**
  - Please note any departmental awards for teaching won by the student
- Other letters of support [5 points]**
- Current *Curriculum Vitae***
- Nominee's Teaching Portfolio** – Using the headers below, include the following components:
  - **Statement of Teaching Philosophy [10 points]**
  - **Evidence of Instructional Design, Innovation, Instructional Delivery, Course Management, and Student Learning [25 points]**
  - **Teaching Video (maximum of 10 minutes) [25 points]**
    - Please note that a variety of teaching settings may be used for the video including but not limited to lecture, facilitated discussion, lab, etc. as appropriate to the course
    - Focus is on the quality of teaching and learning, e.g. student engagement, enthusiasm, active student-centered pedagogy, and personalized learning, rather than expertise in creating the video
    - Please indicate method used for submitting video (YouTube/other web-based video) and provide a link to it
  - **Student Evaluation of Teaching [20 points]**
    - Indicate all courses taught as a graduate teaching assistant and include the semester(s) when taught
    - Include approximate total number of students taught in all courses combined
    - Provide a summary of the nominee's instructional responsibility in these classes
    - Provide a **summary** of Student Evaluation of Teaching scores (not the forms or comments)
  - **Evidence of Scholarship in Teaching/Learning [5 points]**
    - List any publications/presentations or grant proposals submitted/funded which focused on teaching/learning
    - Provide evidence of how pedagogical research informs your teaching
  - **Evidence of Effective Student/Colleague Mentoring [5 points]**

**Please note – The teaching portfolio is limited to 6 pages double-spaced, 12-point font**