

BEFORE THE FINAL DEFENSE:

- I can confirm via STARS that I have completed (or will complete by the end of the semester of my final defense) a minimum of 90 graduate credits – 60 in coursework, including a minimum of 30 credits taken at Wayne State University and 30 credits from 7000-level courses and above, and 30 candidacy credits (9991, 9992, 9993, 9994).
- I can confirm via STARS that all my Y grades from previous semesters – with the exception of pre-candidacy (9990), candidacy (9991, 9992, 9993, 9994), and post-maintenance (9995) grades – have been changed to letter grades (If this is not the case, contact the instructor listed for the course with the Y grade.)
- I registered for the semester of my final defense.
- I applied for Graduation online at <https://academica.aws.wayne.edu/> (**Deadline:** Friday, September 29, 2017)
- I completed the Dissertation Title & List of Previous Degrees Form on-line. (**Deadline:** Friday, September 29, 2017) (<https://wayne.edu/gradschool/phd/dissertation-title/>)
- I uploaded my dissertation manuscript for Format Check (**Deadline:** two weeks **prior** to my defense) (<http://www.etdadmin.com/cgi-bin/school?siteId=101>)
(Must defend by Friday, October 27, 2017)
- I submitted my Final Defense Form and Conflict of Interest form complete with ALL signatures (**Deadline:** two weeks prior to my defense) to the Ph.D. Office, 5057 Woodward Avenue, Suite 6303. **Last day to defend is Friday, October 27, 2017.**
- I submitted the permissions form to permanently archive and disseminate my published thesis/dissertation with WSU Libraries (**Deadline:** two weeks prior to my defense).
(http://www.lib.wayne.edu/forms/etd_permissions.php)

FOLLOWING THE FINAL DEFENSE (*Completion Date **Friday, November 10, 2017***)

- I uploaded my final manuscript to the ProQuest/UMI website.
- I submitted one signed title page to the Ph.D. Office, 5057 Woodward Avenue, Suite 6303.
- I completed and submitted the **Survey of Earned Doctorates**. You must first register and then complete the survey. (<https://sed-ncses.org/>)
- I completed my Ph.D. Exit Survey online (<https://forms.wayne.edu/51f66bfc0c03e>)