



The [minimum salary amounts](#) for general fund and non-general funds supported graduate assistants are available on the [Graduate School website](#). According to the GEOC-AFT Labor Agreement, all Graduate Teaching Assistants and Graduate Student Assistants *must* be paid at least the minimum amount that is indicated in the general fund section, regardless of source of funding.

### Assignments based on the 9-month calendar (20 pays per academic year)

Graduate assistants who are assigned for a full academic year, with a contract begin and a contract end date in accordance with the academic year contract dates (e.g. for 2007-08: 8/17/07 through 5/15/08) will receive 20 full pays per year. Divide the 9-month based annual salary by 20 in order to determine how much the graduate assistant will be paid per pay.

Example

9-month salary of \$14,000 = \$700.00 per pay

**If the assignment begins later than the academic year contract begin date and/or if it ends earlier than the academic year contract end date**, the actual salary that will be received should be computed as follows: Divide the 9-month salary by 20 pays (total number of pays per academic year) to determine the amount per pay. Multiply the amount per pay by the number of actual pays, plus any extra days, that the person will work. *Do not* include weekends. *Do* include holidays.

Example

Actual contract dates: 8/21/07 through 5/15/07

Using the 9-month calendar, this equates to 19 full pays plus 8 days or 19.8 pays.

9-month based salary: \$14,000

Actual salary to be received:  $\$14,000/20$  pays = \$700.00 per pay for a full 9-months.

$\$700.00$  per pay \* 19.8 actual pays = \$13,860

\$13,860 is the amount that the graduate assistant will actually receive for the period 8/21/06-5/15/07.

**If the assignment is for less than one full semester** and either begins later than the academic year semester contract begin date or if it ends earlier than the academic year contract semester end date, the actual salary that will be received should be computed as follows: Divide the 9-month salary by 20 pays (total number of pays per academic year) to determine the amount per pay. Multiply the amount per pay by the number of actual pays, plus any extra days, that the person will work. *Do not* include weekends. *Do* include holidays.

Example

Actual contract dates: 1/22/07 through 5/15/07

Using the 9-month calendar, this equates to 8 full pays plus 5 days or 8.5 pays.

9-month based salary: \$14,000

Actual salary to be received:  $\$14,000/20$  pays = \$700.00 per pay for a full 9-months.

$\$700.00$  per pay \* 8.5 actual pays = \$5,950

\$5,950 is the amount that the graduate assistant will actually receive for the period 1/22/07-5/15/07

### Assignments based on the 12-month calendar (26.1 pays per calendar year)

Graduate assistants who are assigned for a calendar, with a contract begin and a contract end date that total the full 12 months (e.g. 8/17/07 through 8/16/08) will receive 26.1 full pays per year. Divide the 12-month based annual salary by 26.1 in order to determine how much the graduate assistant will be paid per payday.

Example

12-month salary of \$15,747 = \$603.33 per pay

**If the actual assignment dates are less than a full 12 months in length**, the actual salary that will be received should be computed as follows: Divide the 12-month based salary by 26.1 to determine the amount per pay. Multiply the amount per pay by the number of full and partial pays from the actual contract start through the actual contract end date. *Do not* include weekends. *Do* include holidays.

Example

Actual contract dates: 8/17/07 through 8/12/08

Using the 12-month calendar, this equates to 25 full pays and 8 days or 25.8 pays.

12-month based salary: \$15,747

Actual salary to be received:  $\$15,747/26.1$  pays = \$603.33 per pay for a full 12 months

$\$603.33$  per pay \* 25.8 actual pays = \$15,565.91

\$15,565.91 is the amount that the graduate assistant will actually receive for the period 8/17/07–8/14/08