



**WAYNE STATE**  
Graduate School

5057 Woodward Ave., Suite 6303  
Detroit, MI 48202  
Phone: (313) 577-2170  
[www.gradschool.wayne.edu](http://www.gradschool.wayne.edu)

## 2024 Outstanding Graduate Director Service Award

**Nomination deadline:** January 5, 2024

The Office of the Provost and Graduate School are pleased to co-sponsor the Outstanding Graduate Director Award to highlight the important service contributions made by graduate directors in advancing graduate education in their programs. Up to four awards will be granted to graduate directors annually. Each award includes a \$2,500 honorarium and a citation presented at the Faculty Recognition Ceremony.

All graduate directors are eligible for nomination by their department chairs and/or graduate committee. The award recipients will be selected on the basis of their demonstrated abilities as a graduate director including but not limited to their efforts to advise, support, sponsor and inspire graduate students in making progress toward completion of their degrees; improve graduate curriculum and instruction; recruit and retain students; and increase graduate student diversity.

To make a nomination, please submit the nomination form, the nominee's curriculum vitae, and supporting statements from the department chair and graduate committee. Please submit the nomination materials Karen Schramm at the Graduate School at [k.schramm@wayne.edu](mailto:k.schramm@wayne.edu) by January 5, 2024. Questions should be sent to Karen Schramm at the Graduate School at [k.schramm@wayne.edu](mailto:k.schramm@wayne.edu). Award recipients will be announced by mid-March.



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## 2024 Outstanding Graduate Director Service Award Nomination Form

Name of nominee:

Rank:

Department:

School/College:

The nominee accepts this nomination:

Nominee's signature indicating acceptance of nomination

Date

Indicate that the following materials are attached:

Nominee's current professional record or curriculum vitae

Nominee's service statement

Letter of support from the department chair

Letters of support from graduate committee

Please submit the nomination materials to Karen Schramm at the Graduate School at [k.schramm@wayne.edu](mailto:k.schramm@wayne.edu) by January 5, 2024.



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## 2024 Outstanding Graduate Director Service Award Nomination Form: Nominee's Service Statement

Please describe your philosophy as a graduate director and how you apply these ideas to enhance graduate education including but not limited to your efforts to advise, support, sponsor and inspire graduate students in making progress toward completion of their degrees; improve graduate curriculum and instruction; work to recruit and retain students; and increase graduate student diversity. (Attach additional page, if necessary.)

Nominee's signature

Date

Please submit this statement with the other nomination materials to Karen Schramm at the Graduate School at [k.schramm@wayne.edu](mailto:k.schramm@wayne.edu) by January 5, 2024.



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2024 Outstanding Graduate Director Service Award Nomination Form:  
Department Chairperson's Supporting Statement

Name of nominee:

Please briefly describe the qualities you believe make the nominated faculty member an outstanding graduate director, including but not limited to their abilities to advise, support, sponsor and inspire graduate students in making progress toward completion of their degrees, improving graduate curriculum and instruction, working to recruit and retain students, and engaging in efforts to increase graduate student diversity. (Attach additional page, if necessary.)

Department chair's signature

Date

Please submit this statement with the other nomination materials to Karen Schramm at the Graduate School at [k.schramm@wayne.edu](mailto:k.schramm@wayne.edu) by January 5, 2024.



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## 2024 Outstanding Graduate Director Service Award Nomination Form: Graduate Committee

Name of nominee:

Please briefly describe the qualities you believe make the nominated faculty member an outstanding graduate director, including but not limited to their abilities to advise, support, sponsor and inspire graduate students in making progress toward completion of their degrees, improving graduate curriculum and instruction, working to recruit and retain students, and engaging in efforts to increase graduate student diversity. (Attach an additional page, if necessary.)

Committee member's name:

Committee member's signature:

Date

Please submit this statement with the other nomination materials to Karen Schramm at the Graduate School at [k.schramm@wayne.edu](mailto:k.schramm@wayne.edu) by January 5, 2024.