

2024 Garrett T. Heberlein Excellence in Teaching Awards for Graduate Students

Nomination deadline: December 1, 2023

The Graduate School is pleased to announce the nomination period for the 2024 Garrett T. Heberlein Excellence in Teaching Awards for Graduate Students.

These awards, established by contributions from the former Vice President for Research and Dean of the Graduate School, Gary Heberlein, recognize Wayne State graduate students for demonstrating instructional excellence. The awards are designed in part to elevate the attention given to teaching as part of graduate education and the preparation of graduate students to serve as college and university faculty. The awards include an honorarium and a citation that will be presented at the annual WSU Academic Recognition Awards Ceremony in April.

The Heberlein Teaching Award competition is open to all graduate students who are currently enrolled in a Wayne State graduate program and who have teaching responsibilities at the university. For 2024, there will be three nomination categories, two for Ph.D. students and one for master's students. The two Ph.D. nomination categories have been established to reflect the kinds of teaching situations available to graduate students: responsibility for lecture sections and responsibility for recitation or laboratory sections. The master's category is open to student instructors.

One winner from the Ph.D. category (as decided by the committee) and the winner of the master's category will be nominated by Wayne State for the Midwestern Association of Graduate Schools (MAGS) Excellence in Teaching Award.

Nominations should be made by the department chair and emailed to Karen Schramm at the Graduate School at k.schramm@wayne.edu. Nominations must include a letter of support from the department chair and may include up to three additional letters of support from students, faculty, or others familiar with the nominee's teaching abilities. In addition, a current Curriculum Vitae and a teaching portfolio must also be included. The portfolio is limited to six pages and must be in 12-point font and double-spaced. Further instructions on the requirements for the portfolio, including the teaching video component, can be found in the following pages. Please limit the completed nomination packet to 15 pages or less. Nominations that exceed 15 pages will not be reviewed.

Please submit all nominations and supporting materials to Karen Schramm at k.schramm@wayne.edu by December 1, 2023. Questions should be addressed to Karen Schramm at the Graduate School at k.schramm@wayne.edu. The recipients will be notified in March.



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2024 Garrett T. Heberlein Excellence in Teaching Awards for Graduate Students Nomination Form

Name of nominee:

Degree pursuing:

Department:

School/College:

Indicate the teaching category for this nomination:

Ph.D. Lecture Sections

Ph.D. Recitation/Laboratory Sections

Master's Student Instructor

Department chair's signature

Date

Advisor's signature

Date

Nominee's signature

Date

Indicate that the following materials are attached:

Letter of support from the department chair (please note any departmental awards for teaching won by the student)

Other letters of support (up to three total)

Current curriculum vitae

Nominee's teaching portfolio (see next page for instructions)

Please submit this statement with the other nomination materials by December 1, 2023 to k.schramm@wayne.edu.

2024 Garrett T. Heberlein Excellence in Teaching Awards Evaluation Criteria

Signed nomination form

Letter of support from the department chair **[5 points]** *please note any departmental awards for teaching won by the student*

Other letters of support **[5 points]**

Current curriculum vitae

Nominee's teaching portfolio – Using the headers below, include the following components:

- Statement of teaching philosophy **[10 points]**
- Evidence of instructional design, innovation, instructional delivery, course management, and student learning **[25 points]**
- Teaching video (maximum of 10 minutes) **[25 points]**
 - Please note that a variety of teaching settings may be used for the video including but not limited to lecture, facilitated discussion, lab, etc. as appropriate to the course
 - Focus is on the quality of teaching and learning, e.g. student engagement, enthusiasm, active student-centered pedagogy, and personalized learning, rather than expertise in creating the video
 - Please indicate the method used for submitting the video (YouTube/other web-based video) and provide the link
- Student evaluation of teaching **[20 points]**
 - Indicate all courses taught as a graduate teaching assistant and include the semester(s) when taught
 - Include the approximate total number of students taught in all courses combined
 - Provide a summary of the nominee's instructional responsibility in these classes
 - Provide a summary of student evaluation of teaching scores (not the forms or comments)
- Evidence of scholarship in teaching/learning **[5 points]**
 - List any publications/presentations or grant proposals submitted/funded that focused on teaching/learning
 - Provide evidence of how pedagogical research informs your teaching
- Evidence of effective student/colleague mentoring **[5 points]**

Please note—The teaching portfolio is limited to six pages, double-spaced in 12-point font.