

Meeting of September 23, 2:00-3:30 p.m.  
Adamany Undergraduate Library, Community Room

**Agenda**

**I. Approval of Minutes:** April 22, 2015\*

**II. Report of the Chair**

**III. Old Business**

- A. Graduate School Update
- B. Graduate School Organizational Chart
- C. Other Old Business

**IV. New Business**

- A. Associate Provost title for Graduate School Dean
- B. Proposal for a Master of Arts in Nutrition and Food Science-Master of Public Health joint program \*
- C. Discontinuance Graduate Certificate in Scientific Computing
- D. Academic Senate Liaisons
- E. Other New Business

**V. Committee Reports**

- A. Executive Committee
- B. New Programs Committee
- C. Graduate Admissions
- D. University Libraries Liaison
- E. Academic Senate Liaison

**VI. Adjournment**

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**Minutes of the  
Regular Meeting of April 22, 2015  
2:00 p.m., Adamany Undergraduate Library, Community Room**

Members Present: E. Ash, L. Beale, J. Beaudoin, A. Biswas, S. Brown, A. Cano, R. Chinnam, C. Chow, H. Dillaway, D. Dungee-Anderson, J. Dunbar, A. Feig, H. Heng, W. Gibson-Scipio, J. Green, B. Haynes, M. Kavdia, L. Keashly, S. Lean, J. Martin, S. Ng, K. Paesani, J. Pruchnic, P. Samuel, C. Sokol, D. Walster, D. Yingst

Members Absent with Notice: S. Abramowicz, R. Benkert, K. Braunschweig, M. Clark, J. Duchan, J. Lewis, J. Rothchild, T. Stemmler, S. Terlecky, A. Yaprak

Members Absent: S. Firestine, C. Giurgescu, D. Onolemheman, A. Vallerand, D. Walz

Also Present: C. Gamlin, J. Granberry, A. Heydari, C. Jen, T. Holland, P. Koufes, F. McIntee, L. Romano, L. Sabapathy, K. Schramm

The meeting was convened at 2:05 p.m. by Dean Ambika Mathur.

### **I. APPROVAL OF MINUTES**

MOTION was made by Dr. Jeff Pruchnic, seconded, and passed to approve the minutes of April 22, 2015.

### **II. REPORT OF THE CHAIR**

- A. Update on Graduate School Student Services.
- Associate Dean Cano reported she is currently overseeing the new student services office in the Graduate School which includes, Admissions, Career Services, Master's and Recruitment and PhD. All services will be coordinated together to work on initiatives and will communicate with the University community.
- B. Enrollment.
- Dean Mathur reported that enrollment is up and Ms. Jameshia Granberry would discuss the details later. The Schools and Colleges have contributed heavily into this effort. The Graduate School is getting some innovative funds put towards both masters and PhD programs. The partnerships have really helped in getting those numbers up. Continuing students are still a little bit of an issue, so we do need to work towards that. New student numbers are looking great, so we need to retain them and graduate them in reasonable period of time.

### **III. OLD BUSINESS**

- A. Graduate School Update.
- Dean Mathur presented a power point presentation about what the Graduate School has been doing in the last year. She emphasized graduate students, masters and PhD

students, as well as some non-degree, constitute 25% of Wayne State's student population. Last year, graduate enrollment brought in about 25% of tuition revenue for Wayne State. This year, we don't have the exact numbers, but that should also increase given the decrease in undergraduate enrollment and the increase in graduate enrollment.

- Dean Mathur discussed that the Graduate School impacts every School/College at the University. There are 11 Schools and Colleges with 259 graduate programs and 7,674 graduate students. 79 doctoral programs with 1,751 students, 130 master's programs with 5,651 students and 54 graduate certificate and other programs with 272 students. There are 891 graduate faculty. The Graduate School administers \$15 million in graduate awards.
- Dean Mathur explained the challenges to graduate training. First, declining enrollment, particularly at the master's level due to the lack of centralized recruitment efforts. Second, the decrease in associated tuition revenue. Third, we were told that we don't have the research training reputation for doctoral programs. The goals of the last academic year, as well as going forward, is to increase enrollment by 2% for new students, the creation of a master's and recruitment office and look for grant funding. The Graduate School offered master's scholarships, developed student resources with the help of Ms. Carmen Gamlin in the Graduate School Career Services Office. Graduate Professional Development seminars have also been created to help students.
- The Graduate School received two NIH grants, Broadening Experiences in Scientific Training (BEST) and a consortium grant Building Infrastructure Leading to Diversity (BUILD).
- Dr. Delores Dungee-Anderson asked if there will be applications for additional grants. Dean Mathur responded that Associate Dean Cano applied was working on an R-25 grant similar to BUILD. The Graduate School is also working on the Howard Hughes Medical Institute (HHMI) which is another partnership with community colleges.

B. Graduate School Organizational Chart.

- Dean Mathur reported that with the growth of the Graduate School and the grants, the organizational chart of the Graduate School has grown to twice the size.

#### IV. NEW BUSINESS

A. Associate Provost Title for Graduate School Dean.

- Dean Mathur reported that in August the Associate Provost title came back to the Graduate School, therefore the new title is Associate Provost and Dean of the Graduate School. The Graduate School will now handle all the master's and doctoral appeals for grades, dismissals as well as the School of Medicine MD program appeals.

B. Proposal for a Master of Arts in Nutrition and Food Science – Master of Public Health Joint Program.

- Drs. Ahmad Heydari and Cathy Jen presented the Master of Arts in Nutrition and Food Science – Master of Public Health Joint Program.
- It's well established that the ten leading causes of death in the U.S. four of them are associated with food and nutrition. Looking at the mission of our department with respect to putting a lot of emphasis in everything the critical issues and nutrition and food science, we think that bringing Nutrition and Food Science and Public Health together will provide students perfect opportunities to get an outstanding background in nutrition, food science and being able to apply that into public policies, as well as into food-borne antigens and also security of pathogens as well. So we believe that putting these programs together will give an advantage to our students. We're not the only one. There are eighteen other institutions which have accreditations through the program body, called the Council on Education in Public Health, which provides accreditations. There are eighteen other programs in the U.S. which have combined MPH program with nutrition.

- Having a joint program of MA/MPH is rather unique. The University of Michigan has an MPH program with emphasis on nutrition, which is 60 credit hours, as does the University of Toledo and also Bowling Green State University also have nutrition programs. But the thing that we are in a unique situation because not only we introduced Nutrition to Public Health, but at the same time we give our students the opportunities to seek out the areas of interest. Our Nutrition program is part of College of Liberal Arts and Sciences, which by itself is a unique environment as well. Our program is heavily based on biochemistry, molecular biology. So our students gain extensive knowledge, in-depth knowledge of nutrition at the molecular level.
- Now with respect to advantage to students doing the MA/MPH, doing it separately, as compared to doing it together, they save about fifteen credit hours/five classes. So rather than have 74 credits, they will be able to get 59 credits. We think it will also benefit us, both departments, because it introduced me to courses in both departments and access to new courses. There is no need for new faculty so we think we can handle it as is. I think that a captured audience, our own students who are interested in graduate program, as well as the MPH students who are interested in Nutrition and Food Science, there is a large undergrad population who are interested in professional schools.
- Dr. Simon Ng asked if the students get one degree or two degrees. Dr. Heydari responded that it will be a MA/MPH therefore it is a joint degree and both degrees are granted if requirements are met. Dr. Loreleigh Keashly also added that joint programs do permit you to meet both degree programs requirements. It allows for double counting of some credits. Dr. Heather Dillaway added that 20% of course work can overlap.
- Associate Dean Andrew Feig asked who will be the accrediting body. Dr. Heydari responded that the accrediting body will be the one that the MPH program is accredited through.
- The motion to approve the proposal for the for a Master of Arts in Nutrition and Food Science – Master of Public Health Joint Program was made, seconded and passed to approve.

C. Discontinuance Graduate Certificate in Scientific Computing.

- Associate Dean Cano presented the proposal for discontinuance of the Certificate in Scientific Computing. The program would like to discontinue this program for three reasons. Two of the primary investigators who were associated with that certificate program have since left the university, so are no longer here to help run it. There has been very little enrollment over the last six years. In fact, there are no students currently enrolled. So it has effectively been dormant since 2009.
- There was no further discussion of this proposal. The motion was made, seconded, and passed to approve.

D. Academic Senate Liaisons.

- Dean Mathur asked for liaisons to the Academic Senate Committees.
- Dr. Lou Romano indicated that the committees that may be of interest to the Graduate Council would be Budget, Research, Faculty Affairs and sometimes Curriculum and Instruction. There is also a Student Affairs Committee. The Academic Senate welcomes liaisons to the committees.
- Dr. Linda Beale mentioned that the Academic Senate would especially welcome a liaison to the Budget Committee because there is a voice of faculty talking about budgetary matters, and administrators are hearing it from different angles and different perspectives, and it's just very helpful.
- Dr. Romano also mentioned the Facilities, Support Services and Technology Committee and the issues that they're taking up would probably be interesting to the Graduate School. One is the capital outlays budget. The other is that the Science and Engineering Library is up for grabs for space, and one place that the Graduate School might go would be that building.

**V. COMMITTEE REPORTS**

A. Executive Committee.

- Dr. Jeff Pruchnic chaired the meeting in the absence of Dr. Steve Firestine and reported the committee met on September 8, 2015.

- The committee officially approved the membership of the New Programs and Academic Standards committees.
- Dr. Pruchnic reported that the committee discussed what the appropriate body would be to field an appeals relevant to graduate faculty status. It was the committee's feeling that the appeals should be under the purview of Academic Standards.

B. New Programs Committee.

- Associate Dean Cano reported that the committee reviewed proposals from Radiology, Education, Business, Sociology and Communications. Some of the proposals will go to the Graduate Council in October.

C. Graduate Admissions

- Ms. Granberry reported applications for Fall, 2015 increase of 16.5% in just applications. There are 12,463 applications for Fall and admits increased by 23%. For Winter, applications are already up 11%, there are 2,346 applications for Winter, 2016 already.
- Dr. Janice Green asked when an application is first counted.
- Ms. Granberry answered that an application is counted when the mail application components are complete which includes test scores and transcripts.
- Ms. Granberry discussed the Graduate Open house being held on September 30<sup>th</sup>. There are currently 215 rsvps.

D. University Libraries

- No report.

E. Academic Senate Liaison

- Dr. Romano reported enrollment is up 4.1%, but even though new student numbers are up the University is losing students before they graduate. The total enrollment is down 1.29%, but that is less than predicted.
- Dr. Romano reported that a few things the Academic Senate has been pushing for may happen.
- The Child Care committee is working for a facility or mechanism by which students and faculty could have access to child care.
- Capital outlays may have a good chance to put in a request this year. It has been discussed to make the requested for a building adjacent to the Science and Engineering Library. library.
- Dr. Romano reported that there is a push for students to not pay directly for parking, but that it be included in the student services fee. There is a good chance that a piolet program will be implemented for first year students.
- Dr. Romano discussed the Provost search. There are five faculty members on the thirteen member committee. Dr. Steve Lanier will be the chair of the committee and the search will be run by a search firm. The search will be more private than previous searches to yield more qualified candidates.

## VI. ADJOURNMENT

The meeting was adjourned at 3:12 p.m.

Respectfully submitted,

Cindy Sokol  
Manager of the Graduate Council