



**Graduate Council **\*\*REVISED AGENDA\*\*****

Wednesday, April 17, 2019, 2-3:30 p.m.  
David Adamany Undergraduate Library, Community Room

**I. Approval of February minutes: attachment**

**II. Report of the chair**

- A. Organizing an assessment workshop for Compliance Assist for graduate directors with Assessment Director Cathy Barrette**
- B. Rollout of Slate graduate admissions portal**

**III. New business**

**IV. Committee Reports**

**A. Executive Committee**

**B. New Programs and Program Review Committee (NPPR) (Todd Leff, chair)**

*1. Revised proposals*

- b. MS in Statistics and Data Science (Math; CLAS) **TABLED**
- c. MS in Community Health (Kinesiology; College of Education)
- d. MS in Health and Physical Education Training (Kinesiology; College of Education)
- e. MS in Exercise and Sport Science (Kinesiology; College of Education)

*1. Discontinuances (all College of Education)*

- a. MEd in Health Education
- b. MEd in Kinesiology
- c. MA in Elem Ed – Health
- d. MA Elem Ed - PE
- e. MA Sec Ed - Maj. Health
- f. MA Sec Ed - Min. Health
- g. MA Sec Ed - Maj. PE
- h. MA Sec Ed - Min. PE

*2. Revisions to Existing Program*

- a. MBA elimination of underpopulated concentrations (Mike Ilitch School of Business)

*3. New program*

- a. Accelerated Graduate Enrollment (AGRADE) Programs (Kinesiology, College of Education)

**C. Academic Standards Committee (Sharon Lean, chair)**

1. Revisions to graduate faculty status for those going on phased retirement
2. Clarification of bulletin language on transfer credits for PhD students

**D. Graduate admissions (Sherry Quinn, Director of Graduate Admissions)**

1. Fall 2019 update

**E. Recruitment recap (Shantelle Cavin, Graduate Programs Outreach Specialist)**

**F. Graduate Council Academic Senate Liaisons**

**G. Academic Senate**

**V. Provost Keith E. Whitfield at 3 p.m.**

**VI. Adjournment**



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**Minutes of the Regular Meeting of The Graduate Council, April 17, 2019,  
2:00 p.m., David Adamany Undergraduate Library, Community Room**

**Graduate Council Members Present:** Ingrid Guerra-Lopez, Sharon Lean, Todd Leff, Mary Wood, Sokol Todi, Anthony Billings, Joy Ernst, Jeanne Barcelona, Ben Pogodzinski, Eric Troffkin, Christine Chow, Eric Ash, Alina Cherry, Karen Beningo, Jeff Pruchnic, John Rothchild, Sherry Quinn, Sung Chung, Xiangmin Zhang, Jeffrey Stanley, Malathy Shekhar, Sharon Batelu, Paul Johnson, Jonathon Anderson, Joan Beaudoin, Chin-An Tan (late)

**Graduate Council Members Absent with Notice:** Preethy Samuel, Margaret Campbell, Steve Firestine, Matthew Fountain, John Rothchild, Yinlin Huang, April Vallerand, Suzanne Brown, Kafi Kumasi, Nancy George

**Graduate Council Members Absent without Notice:** Paul Dubinsky

**Graduate Officers Present:** Linda Beale, Simon Ng

**Graduate Officers Absent:** Loreleigh Keashly, Jeff Potoff, Ken Jackson, Dan Walz, Linda Hazlett, Ramona Benkert, Mary Clark (excused), Peter Lucarotti

**Others Present:** Provost Keith Whitfield, Nate McCaughtry, Amanda Walter

The meeting was called to order at 2:02 p.m. by Dean Guerra-Lopez. A quorum was present.

### **APPROVAL OF MINUTES**

Jeff Pruchnic called for approval of the minutes from February's meeting. The motion was supported and the minutes were **APPROVED**.

### **DEANS REPORT**

Dean Ingrid Guerra-Lopez reported that a workshop for graduate directors on Compliance Assist will be scheduled in advance of a May 31<sup>st</sup> deadline for university assessment requirements. The workshop will be conducted with Cathy Barrette, director of assessment. Only 4% of graduate programs have completed the requirements.

Wayne State is transitioning to SLATE, a new customer relations management tool already being used for undergraduate admissions. Graduate admissions will transition from ALERT to SLATE and the new system will be in fully in place for the fall 2020 admissions cycle. It enables us to review and manage all interactions, communications, applications, test scores, relationships, and materials, in one comprehensive area. Paul Johnson noted that the transition to SLATE for undergraduate admissions was rough.

## COMMITTEE REPORTS

### *Executive Committee*

Jeff Pruchnic said the Executive Committee had approved language stating that AGRADE credits could not be used for Senior Rule and vice versa. The agenda for the April Graduate Council was also agreed to by the Executive Committee. Other matters requiring more discussion were pushed to fall 2019.

### *New Programs and Program Review*

Todd Leff said the revised proposals and discontinuances were all in the College of Education and in the Kinesiology Department. A MS in Statistics and Data Science in the Math Department was tabled pending further information. Nate McCaughtry for Kinesiology was introduced and asked to provide more information on the changes. He said the changes will keep the programs in compliance with new state regulations. He said the name “kinesiology” is outdated and no longer used by our peers. He said that the name changes will enable the College to better market the program. Leff called for a vote in a block for the three revised proposals and the two discontinuances. The revised proposals are a MS in Community Health; MS in Health and Physical Education Training ; MS in Exercise and Sport Science. The two discontinuances are the MEd in Health Education; and the MEd in Kinesiology. A motion was made to approve the revisions and discontinuances and seconded and **APPROVED**. The other agenda items from NPPR were purely informational and did not require Graduate Council approval.

### *Academic Standards Committee*

New language clarifying graduate faculty status was discussed. Sharon Lean said the language will be clarified to allow faculty to request an extension of their graduate faculty status if they are going on phased retirement provided they don't agree to chair new dissertation committee(s). This will enable faculty to continue without submitting a renewal packet at the end of a productive career. Paul Johnson voiced his support of the language, saying a 50-year faculty veteran would not be eligible for graduate status under the current criteria. It was noted that departments will continue to have discretion in terms of faculty who chair dissertation committees. The motion to support the language change was made, supported and **APPROVED**.

The discussion turned to transfer credits for PhD programs. Lean said that departments vary on the number of transfer credits they accept for PhD programs. There is further confusion about applying vs. transferring credits to a PhD program. Third, the language allows for the transfer of 32 credits from a Wayne State master's program vs. 30 from a master's earned elsewhere. Simon Ng brought up the issue of AGRADE credits and if they can be counted towards a PhD program. Lean said the Registrar has been very clear that credits cannot be counted for three degrees (bachelor's, master's and PhD). There is also a lack of clarity if master's essay or thesis credit can be counted for the PhD. Eric Ash said 35 master's credits are counted towards the PhD in the history department. It was decided that the discussion of this

issue, and the need to clarify language, would be ongoing.

### **Graduate Admissions Report**

Sherry Quinn provided information on fall 2019 admissions (see attachment). As of 4/14/19, there is a 9.5% increase in PhD applications and a 10% increase in admits from a year ago. For master's there is a 7.5% decrease in applications and a 22.5% decrease in admits from a year ago. Paul Johnson asked that this application data be sent out in advance of the Graduate Council meeting.

### **Recruitment Recap**

Shantelle Cavin provided a list of the on and off campus events she has attended in the past year. She noted that there is a lot of interest in the health sciences at Wayne State. Lean said that much of Cavin's work has been about getting the word out about Wayne State and those she contacted this year will apply next year. Guerra-Lopez also noted that Cavin can assist departments with their diversity and inclusion goals in terms of student recruitment. It was noted an announcement on that Master's Recruitment and Recruitment Scholarships will go out soon. Cavin said the Graduate School Open House takes place Oct. 2, 2019 and she would like departments to commit to staff a table by mid-May.

### **Academic Senate**

Linda Beale reported that the Provost's Office has purchased new software that measures student performance (called Academic Performance) and faculty performance (called Academic Analytics). Academic Analytics aggregates publicly available data and provides powerful means of making comparisons at the individual faculty, field, department, school or university level. Deans and Chairs will have access to Academic Analytics, but faculty will not, yet it is likely that comparative information generated with the software will be used for salary, tenure and promotion decisions. Data are in themselves neither good nor bad but data can be selectively used in ways that help or hurt. Accordingly, the Academic Senate Policy Committee is establishing an ad hoc task force on data transparency to evaluate what our response as an academic governance institution should be and suggest how to ensure that there is sufficient transparency and access so that faculty are aware of the potential uses and misuses of such databases. She asked for nominees (including self-nominees) from the Graduate Council for people who may be willing to serve on the task force.

Beale also updated the Council on the Internal Audit case involving an academic staff employee in which an anonymous tip claiming excessive absenteeism led to a full-scale investigation, including asking for an accounting for every failure to swipe into university parking over a period of more than four years. The Internal Auditor acknowledges that most tips are made in spite, but undertakes a full-scale investigation in every case. The Senate was concerned that it was an inappropriate privacy violation to use voluntarily purchased university parking information against an employee, without any notice or consent. Further, the Senate suggested that the auditor should apply due process by dividing her response to tips into two steps—an initial inquiry (personnel file, supervisor or dean interview) to determine if there is enough information supporting the tip to justify a full-scale investigation, and a

full-scale investigation that is undertaken only if the first step supports doing so. The auditor initially agreed to consider the approach, but ultimately indicated she would always undertake a full-scale investigation. The Academic Senate will vote on a resolution at its May meeting to express its concerns to the administration about both the privacy issue and the due process need for an initial inquiry before a full-scale investigation is undertaken.

As most are aware, the SOM situation remains worrisome. The pediatrics practice group's (UP's) affiliation with Central Michigan's pediatrics program may have a negative impact on the relationship with Children's Hospital and the number of resident slots there. The UP has claimed that the university has misused Medicaid funds, although the President has indicated that the amounts retained are appropriate adjustments permitted under the law. The medical school continues to need a new partner because of the ongoing problems with Tenet, the owner of the DMC.

Budgetary matters also are uncertain at this time. The amount of state appropriations Wayne State will receive at this time is unclear. The Governor suggested a 3% across-the-board allocation and a 3.2% tuition cap. The Legislature is considering possibly a zero increase to the higher education allocation, and the Board of Governors has talked of not increasing tuition to the cap. It is possible that there will be a significant shortfall that will have to be made up by cuts to programs. It is not likely to be a rosy picture. Graduate Council members may want to let the Board of Governors know their concerns about tuition and budget.

RCM was brought up. There is continuing discussion about the drivers for cost allocations, such as support for research or support for offices that are focused on undergraduate functions.

*Provost Whitfield enters the meeting at 3:04 p.m.*

### **Graduate School Dean Search**

The Provost came to discuss the search for a dean of the Graduate School. He passed out a position description. He is leaning towards an internal search because he believes there would be a good pool of qualified internal candidates. For the search committee, he asked the Graduate Council to nominate three people and he will nominate three with one being a member of the Academic Senate Policy Committee. He used the same formula for the search for the new dean of the College of Education. He also said a graduate student and postdoc will be on the committee. Lean asked about the time frame. There was discussion about faculty not being available to serve on the committee over the summer. The Provost outlined some goals and challenges for a new dean in the next five years including on-line programs, obtaining training grants and the distribution of graduate students. Karen Beningo said she was open to an external search. She noted that internal candidates would not have experience with RCM and that fresh new perspectives are needed. The Provost responded that an internal candidate could also have a fresh, new perspective. There was discussion that internal candidates can hit the ground running since they know the organizational culture.

The Provost noted that he had worked at two other universities with RCM, and that it is different from institution to institution. Malathy Shekhar said there is a lack of information about RCM in the SOM.

The Provost said on-line informational resources are available on our web. There was an RCM presentation specifically for the SOM faculty senate. Beale said there have been extensive RCM presentations at the Academic Senate which members of the Senate from SOM have attended. The Provost said the RCM model has not yet been finalized.

Jeff Stanley asked whether failure to identify a robust pool of internal candidates would allow the search committee to extend the search externally. The Provost said an external search may take until January 2020. Lean asked if there would be open meetings with each candidate. The Provost said a short presentation could be made to the Graduate Council and graduate directors could be invited to attend. He asked the Graduate Council to nominate three search committee members by April 24<sup>th</sup>. He also asked the Graduate Council to come to a consensus on an internal vs. external search. There was discussion about the tight time frame for search committee nominees, and the Provost agreed to a deadline of May 1<sup>st</sup>.

*The Provost exits the meeting at 3:20 p.m.*

The Graduate Council discussed the merits of an internal vs. external search. There was a general consensus that external is preferable because the national recognition of the Graduate School could attract high-quality external candidates, the excitement generated by an external search, and that a search with internal and external candidates would ultimately make an internal candidate, if selected, more legitimate. A motion was made to recommend an external search firm conduct the search. The motion was seconded and **APPROVED unanimously**. Next steps include a call for nominations. The Graduate Council will vote on the nominees via Qualtrics by April 24<sup>th</sup>. The top three will be selected and forwarded to the Provost by May 1<sup>st</sup>. A short one-page bio needs to be included with each nomination.

The meeting was adjourned at 3:35 p.m.

Respectfully submitted,  
Mary E. Wood  
Program Director, Graduate School