

Meeting of April 16, 2014, 2:00-3:30 p.m.
Adamany Undergraduate Library, Community Room

Agenda

I. Approval of Minutes: March 19, 2014*

II. Report of the Chair

III. Old Business

A. Other Old Business

IV. New Business

- A. Election of the Executive Committee, 2014-15*
- B. Graduate Student Representative(s), 2014-15*
- C. Proposal for a Graduate Certificate in Applied Behavioral Analysis*
- D. Other New Business

V. Committee Reports

- A. Executive Committee
- B. New Programs Committee
- C. Graduate Admissions
- D. Academic Senate Liaison
- E. Graduate Council Liaisons to Academic Senate Committees

VI. Adjournment

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**Minutes of the
Regular Meeting of April 16, 2014
2:00 p.m., Adamany Undergraduate Library, Community Room**

Members Present: A. Biswas, K. Braunschweig, C. Chow, J. Davis, M. Dickson, , D. Dungee-Anderson, A. Feig, , W. Gibson-Scipio, J. Green, R. Holley, K. Jackson, A. Mathur, J. Moldenhauer, D. Patterson, K. Paesani, J. Pruchnic, L. Schwiebert, P. Sopory, S. Terlecky, D. Walster, D. Walz, C. Winston, H. Wu, A. Yaprak,

Members Absent with Notice: M. Clark, G. Deblase, J. Dunbar, E. Faue, G. Mao, S. Ng, D. Yingst

Members Absent: S. Firestine, G. Kapatos, P. Kernsmith, M. Malek, J. Martin,

Also Present: L. Beale, P. Beavers, R. Horn, L. Sabapathy, C. Somers

The meeting was convened at 2:03 p.m. by the Chairperson, Ambika Mathur

I. APPROVAL OF MINUTES

MOTION was made, seconded, and passed to approve the minutes of April 16, 2014.

II. REPORT OF THE CHAIR

- Graduate Professional Development (GPD) Seminars
 - Dean Mathur stated that the Graduate School has begun to host its own professional development series because it is no longer involved with the Professional Academic Development (PAD) seminars hosted by the Office of Research.
 - The GPD seminars will encompass existing events, such as the abstract writing and poster presentation workshops for the Graduate Exhibition, and will also incorporate an entire new program of events.
 - The first new seminar was on the Individual Development Plan (IDP), led by Dr. Andrew Feig. The event was very well attended with upwards of eighty students and faculty.
 - An orientation to the BEST Program has also been included in the GPD series. Again, the event was well attended, and it showed there is interest in nonacademic careers among Wayne State's doctoral students.
 - Elements of the BEST Program will be included in the GPD seminar series, and both will be officially launched at the beginning of the 2014-15 academic year.
- Graduate School Associate Dean Searches
 - Associate Dean Ken Jackson is chairing the search committee for the Associate Dean for Master's Programs; Associate Vice President for Research Joe Dunbar is chairing the search committee for the Associate Dean for Data Management.
 - A number of applications have been submitted for both positions.
- Open Administrative Positions at the University
 - The searches for the Dean of the School of Business Administration and the Dean of the Law School are ongoing. The two final candidates for each will meet with the Provost. The search for the Dean of the College of Nursing is in the early stages.

- The search for a new Vice President for Research should be completed soon.
- A search committee has been created to identify an Associate Provost for Diversity. This will be a new position at the University.

III. NEW BUSINESS

A. Election of the Executive Committee, 2014-15

- The Executive Committee meets once per month and is the sounding board for the dean. The bylaws provide for the Executive Committee to meet with other university bodies on the topic of Graduate Education. The committee is also tasked with setting the Graduate Council meeting agenda.
- Executive Committee consists of six regular members of Graduate Council; three elected by the voting members of Graduate Council and three appointed by the Dean of the Graduate School.
- At its April meeting, the Executive Committee opened the nomination period for election to next year's committee. Drs. Greg Kapatos, Debra Patterson, Jeff Pruchnic, and Pradeep Sopory were nominated.
- Nominations were open to the floor, and Dr. Attila Yaprak nominated Dr. Abe Biswas.

B. Graduate Student Representative(s) to Graduate Council, 2014-15

- The incumbent student representative, Ms. Charlotte Winston, will be graduating during the Winter 2014 semester, leaving the position vacant.
- The Graduate Council bylaws specify that at least one but no more than two graduate students shall serve as regular members of the Graduate Council. The recommendation from the Executive Committee is to devise a process to identify a master's level student and a PhD student to serve as representatives, each for one-year terms.
- Next year's Executive Committee will be charged with finalizing a process to select student representatives.

C. Graduate Certificate in Applied Behavioral Analysis

- Dr. Cheryl Somers from the College of Education presented the proposal for a Graduate Certificate in Applied Behavioral Analysis. Recent changes to state laws mandate that children with autism be treated by credentialed specialists. The proposed graduate certificate would prepare students for this credential, thus addressing an area of need.
- The certificate packages together five courses that can be taken concurrently with a master's program or as a post-master's certificate. These courses have been offered for the past few semesters, and the certificate will provide a structured program.
- The graduate certificate should take about 15 months to complete, and so far, enrollment in the (previously offered) courses has been strong.
- The proposal was passed by a unanimous vote.

IV. COMMITTEE REPORTS

A. EXECUTIVE COMMITTEE

- Dr. Marcus Dickson, Chair of the Executive Committee, stated that the two main topics from the April meeting were the election of next year's committee members and the process for identifying a student representative to Graduate Council.

B. NEW PROGRAMS COMMITTEE

- Dr. Jackson, Chair of the New Programs Committee, reported that the committee was wrapping up a couple of issues, and it is possible that some will need to be postponed until the 2014-15 academic year. He thanked all committee members for participating in what was a very active year.

C. GRADUATE ADMISSIONS

- Dean Mathur reported on behalf of Acting Director of Graduate Admissions, Ms. Amanda Rosales. In general, admissions trends seem to be in line with previous years.

D. ACADEMIC SENATE LIAISON

- Dr. Linda Beale reported on two key topics: the current state of computing facilities and faculty mentoring.
 - Creating more efficient and cost-effective procedures for computing lab is the subject of ongoing discussion. An advisory group might be convened to deal with the issue.
 - The process of current faculty mentoring practices has come under question. The general consensus is that mentoring at all levels is a good practice, however, there is a need to establish university-wide processes for insuring that we have mentoring programs that work for faculty.

D. LIAISONS TO FACULTY SENATE

- The Faculty Affairs committee is working on the issue of faculty mentoring.
- Dean Mathur met with the Research Committee to present on the BEST Program.
- The Budget Committee discussed the metrics for setting the 2014-15 budgets for the schools and colleges across the university. Dean Mathur added some comments about how the Graduate School would be affected by impending cuts.

At the end of the meeting, Dean Mathur thanked all of the council members for their participation during the 2013-14 academic year, and she recognized all of the members whose terms were ending in May 2014. The list includes Drs. Attila Yaprak, Guangzhao Mao, Loren Schwiebert, Marcus Dickson, Elizabeth Faue, Kate Paesani, Bob Holley, Doug Yingst, Moh Malek, and Poco Kernsmith.

VI. ADJOURNMENT

The meeting was adjourned at 3:00 p.m.

Respectfully submitted,

David McGrann
Manager of the Graduate Council