



WAYNE STATE
Graduate School

5057 Woodward Ave., Suite 11208
Detroit, MI 48202
Phone: (313) 577-2170
Fax: (313) 625-6053
www.gradschool.wayne.edu

WSU Graduate Council, February 20, 2019, 2:00-3:30 p.m.
David Adamany Undergraduate Library, Community Room

Agenda

- I. Approval of January minutes: Attached***
- II. Report of the Chair**
- III. New Business**
- IV. Committee Reports**
 - A. Executive Committee
 - B. New Programs and Program Review Committee
 - 1. New programs**
 - a. College of Education: M.S. in Applied Behavioral Analysis
 - b. Fine, Performing and Communication Arts: Certificate in Risk and Crisis Communication
 - 2. Discontinuances**
 - a. College of Education: Ph.D. in Curriculum & Instruction and Dual Title in Infant Mental Health
 - b. College of Nursing: M.A. in Institutional Epidemiology
 - c. College of Nursing: Graduate certificate in Transcultural Nursing
 - d. College of Nursing: Graduate certificate in Complementary Therapies in Healthcare
 - C. Academic Standards Committee
 - D. Graduate Admissions
 - E. Graduate Council Academic Senate Liaisons
 - F. Academic Senate
- V. Adjournment**



**Minutes of the Regular Meeting of The Graduate Council, February 20, 2019,
2:00 p.m., David Adamany Undergraduate Library, Community Room**

Graduate Council Members Present: Ingrid Guerra-Lopez, Sharon Lean, Todd Leff, Mary Wood, Anthony Billings, Jeanne Barcelona, Ben Pogodzinski, Eric Troffkin, Christine Chow, Eric Ash, Alina Cherry, Karen Beningo, Jeff Pruchnic, John Rothchild, Nancy George, Sherry Quinn, Sung Chung, Xiangmin Zhang, Steve Firestine, Matthew Fountain, Suzanne Brown

Graduate Council Members Absent with Notice: Chin An-Tan, Preethy Samuel, Jeff Stanley, Paul Johnson, Margaret Campbell, Malathy Shekhar

Graduate Council Members Absent without Notice: Sharon Batelu, Kafi Kumasa, Paul Dubinsky

Graduate Officers Present: Loreleigh Keashly, Linda Beale, Joy Ernst, Cheryl Somers, Simon Ng

Graduate Officers Absent: Jeff Potoff, Ken Jackson, Dan Walz, Linda Hazlett, Ramona Benkert, Mary Clark, Peter Lucarotti

Others Present: Amanda Walter

The meeting was called to order at 2:03 p.m. by Interim Dean Guerra-Lopez.

I. APPROVAL OF MINUTES

Dean Guerra-Lopez called for a motion to approve the prior meeting minutes. Associate Dean Sharon Lean asked that the January minutes be corrected regarding the discussion at the Academic Senate Budget Committee meeting with Development and Alumni Affairs on lowering the price for endowed/named faculty and increasing the variety of titles for faculty. The minutes will be corrected to reflect this.

Following the approval of minutes, the discussion turned to the Five-Year Review Committee of the Graduate School and inviting review chair Dean Doug Whitman to the Graduate Council. The names of the members of the review panel were provided, and Simon Ng said there was no one from the College of Engineering even though they have a large number of graduate students. Karen Beningo, who is on the review committee, said four meetings have been scheduled. Christy Chow, also on the committee, said they have begun to collect data. She added that only three people were at the first meeting since it was held during a weather closure day and the meeting

notice went out about an hour before they were supposed to meet.

II. COMMITTEE REPORTS

A. Executive Committee

Jeff Pruchnic reported that the Executive Committee had a phone meeting with the Provost to consult on the selection of an interim dean. This also occurred during the weather closure day.

B. Academic Standards

Associate Dean Lean reported that the Graduate Council will be asked to approve a policy which enables graduate faculty on phased retirement to receive honorary graduate faculty status, provided they do not take on additional advisees or chair dissertation committees. This policy will come before the Graduate Council in March.

C. Graduate Admissions

Sherry Quinn reported on applications for fall 2019. She said that doctoral applications have increased 9.4% from the same time last year and admitted students have increased 16.9%. Applications for master's programs have declined by 7.2% from the same time last year and admitted students have declined by 24.9% from this time last year.

Nancy George brought up recommendation letters. She said three letters are unnecessary and added they are not strong predictors of student success. She said only one letter is necessary for her program. John Rothchild wondered if the dip in graduate applicants is reflective of national trends. Quinn said there are more applicants six months prior to the semester when funding decisions are made. George noted the decline in master's programs in nursing and the increase in applicants to the DNP program. Lean said when the economy is strong, people opt for the workforce over graduate school. She also said the drop in international students applying to master's programs is causing declines.

D. New Programs and Program Review Committee (NPPR)

1. Todd Leff reported that the NPPR reviewed 20 proposals, but 12 were not approved and returned to the school/college for further information. The Graduate Council will vote on three discontinuances in Nursing for programs with no students. Further, the Graduate Council will vote on a fourth discontinuance in the College of Education for the PhD program in Curriculum and Instruction and Dual Title in Infant Mental Health. **The Graduate Council approved all four discontinuances.**

2. *M.S. program in Applied Behavioral Analysis.* Cheryl Somers from the College of Education joined the meeting to answer questions. She said the program is currently a master's of

education program and certificate program, however with low pass rates for national certification exams, there is a strong need for curriculum that is longer and more robust. Recent Michigan legislation mandates insurance companies cover services for autistic people from providers credentialed by the Behavioral Analysis Certification Board (BACB). Pass rates are expected to be higher in the M.S. program since students would obtain more curriculum in courses covered in the BACB exam. There is currently a shortage of certified behavioral analysts in Michigan, and this program responds to market needs. Linda Beale asked about the enhanced curriculum, the minimum 2.75 GPA for admission and improved pass rates. Somers said students for this program were typically in STEM focused majors as undergraduate programs and they may have struggled, however the M.S. program strikes the right balance, and is focused on making students successful. **The Council voted to approve the program.**

3. *New certificate program in Risk and Crisis Communications.* Loreleigh Keashly said the program came out of Matt Seeger's conversations with the World Health Organization, which has recommended advanced training for crisis communications specialists. She said the program is entirely on-line and will accept applicants from all over the world. **The Council voted to approve the certificate program.**

E. Graduate Council Academic Senate Liaisons

1. **Academic Senate Policy Committee.** Beale covered a variety of issues that have come before the Academic Senate. She announced that the Curriculum and Instruction Committee is still seeking a volunteer liaison from Graduate Council. She noted that the Graduate School perspective is important to produce quality protocols for online instruction, an ongoing concern of Policy. Ng added that the infrastructure at Wayne State for on-line courses is woefully inadequate and there is a need to maintain standards. George said it's important to help faculty to do on-line well. Beale mentioned the Policy Committee's concerns in this regard about the recently announced Microsoft Employability Project: materials from Microsoft suggest that traditional education is failing and that their commercial projects can do more to ensure employability of graduates. Clearly, use of technology in hybrid courses can add value, but the question is to what extent we should be ceding educational ground to commercial, for-profit enterprises that hope to inculcate in students a brand loyalty.

Beale noted that the model for RCM continues to be developed, with additional meetings of the Steering Committee expected after the break to delve further into the appropriate drivers for allocations of State appropriations, space costs (specialized or a one-size-fits-all approach), and F&A recovery funds from grants, among other items. The Budget Planning Council has been holding its annual budget hearings, and some of the information there may influence final decisions about the RCM model. Those hearings should conclude in late March, with recommendations then going to the President. The Board of Governors ordinarily acts in June on budget and tuition decisions.

Beale also updated the Council on the situation with Internal Audit in which a long-time employee was called in to explain days when the employee did not swipe into university parking facilities over a period of more than four years, which the Audit office had investigated based on an anonymous tip claiming excessive absenteeism. The Policy Committee wrote two memos about the issue. Anonymous tips are often provided by someone who is biased, envious, or seeking revenge, so due process requires a distinction between an initial inquiry and a full-scale investigation that is undertaken once it is determined that there is sufficient justification for the investigation. The issue is the burden of production that rests with the audit office in the initial inquiry: that should rest only on reasonable review of the personnel file and direct supervisor's comments, rather than a 'scorched-earth' investigation being undertaken immediately. Even if a full-scale investigation turns out to be justified, it is inappropriate for the university to treat voluntarily purchased services as evidence available for those purposes when there has been no notice or consent to such a process. Beale met with the AVP for Internal Audit Carolyn Hafner for nearly two hours to discuss the situation. The investigation was dropped, and Hafner agreed to undertake an internal review regarding differentiating initial inquiries from full-fledged investigations.

The Capital Funding and Priorities Committee has discussed the potential to recommend a complete State Hall renovation for financing in its request to the State of Michigan. State Hall renovation has been a priority of the Academic Senate for some time. If the project moves forward, we have suggested that faculty who have taught in State Hall be consulted on design. The lack of accessibility and small elevator in State Hall were also noted in the discussion. Beningo asked if State Hall was the only project, and Beale confirmed that there is ordinarily a top-priority project so it is expected at this time that project for 2019 will be State Hall. She noted that university administration did not submit any proposed projects to the State of Michigan in 2018.

2. **Academic Senate Budget Committee.** Liaison to the committee, Lean reported that the estimate of the cost of deferred maintenance on campus has increased from \$500 million to \$1 billion plus. Harry Wyatt, associate vice president for FP&M, met with the committee and said that as part of the master plan process the university is considering where consolidation may be possible, in order to better utilize existing space and be able to renovate or raze inadequate space. Expect FP&M to reach out to faculty and staff in early March as they collect information on the condition of the university's buildings.

The Budget Committee also discussed the current state of RCM. Linda Beale added that the state appropriation funds and the taxes charged revenue-generating units (called "cost allocations" in the model documents) are currently based on credit hours, general expenditures or space. This has the potential to undercut graduate education since undergraduates take more credit hours than graduates, so allocation of the state appropriation by credit hours without distinguishing the type would allocate

proportionately more funds to undergraduate programs. Similarly, allocating funds to undergraduate support programs (non-revenue-generating units such as honors college, undergraduate admissions, student success, and undergraduate financial aid) based on general expenditures would charge graduate and professional programs for those undergraduate support functions. Charging an average for space that includes labs and offices rather than distinguishing between the higher cost lab spaces and lower cost office spaces also results in charges to humanities, for example, to cover the cost of STEM lab spaces. It was noted that the STEM building finally received funding from the state after a series of delays.

Lean said the Dean's Diversity Award has been extended to three years with the agreement that departments will fund the remaining two years. This means a salary drop in years four and five. It was further acknowledged that RCM may affect funding going forward.

V. ADJOURNMENT

The meeting adjourned at 3:11 p.m.

Respectfully submitted,

Mary E. Wood
Program Director, Graduate School