

Meeting of January 18, 2012, 2:00 p.m.  
Adamany Undergraduate Library, Community Room

**Agenda**

- I. Approval of Minutes:** November 16, 2011\*
- II. Report of the Chair**
- III. Old Business**
  - A. Graduate Faculty Criteria Statement
  - B. Conflict of Interest Statement\*
  - C. Other Old Business
- IV. New Business**
  - A. Proposal for a Clinical Scholarship Track (within the existing Social Work PhD program)\*  
Jerrold Brandell, Distinguished Professor, Social Work
  - B. Proposal to Transfer the Graduate Certificate in Alcohol and Drug Abuse Studies from the Graduate School to the School of Social Work\*  
Fayettea Martin, Assistant Clinical Professor
  - C. Other New Business
- V. Committee Reports**
  - A. Executive Committee
  - B. New Programs Committee
  - C. Research Office Liaison
  - D. Graduate Student Coordinator
  - E. Graduate Admissions
  - F. Academic Senate Liaison
  - G. University Libraries Liaison
- VI. Adjournment**

\* attachment

**Minutes of the  
Regular Meeting of, January 18, 2012  
2:00 p.m., Adamany Undergraduate Library, Community Room**

Members Present: M. Anderson, A. Biswas, J. Brandell, L. Buis, A. Butler, A. Cano, J. Casida, C. Chow, M. Clark, J. Davis, M. Dickson, J. Dunbar, T. Edwards, A. Feig, J. Green, R. Holley, R. Hutson, K. Jackson, A. Kowluru, A. Mathur, J. Moldenhauer, B. Neavill, M. Neely, R. Pauley, H. Ratner, L. Schwiebert, S. Terlecky, C. Waites, A. Weisz, C. Winston, A. Yaprak, J. Yoon

Members Absent  
with Notice: A. Butler, G. Mao, K. Paesani

Members Absent: R. D'Mello, P. Dubinsky, M. Malek, S. Ng

Also Present: C. Barduca, K. Lueckeman, J. McGlone, C. Sokol, F. Martin

The meeting was convened at 2:06 p.m. by the Chairperson, Dean Ratner.

**I. APPROVAL OF MINUTES**

MOTION was made, seconded, and passed to approve the minutes of, November 16, 2011 with two corrections provided by Professor Lou Romano via email to Ambika Mathur, Assoc. Dean of the Graduate School.

**II. REPORT OF THE CHAIR**

- Hilary Ratner, Interim Dean of the Graduate School, introduced David McGrann as the new Manager of the Graduate Council and Academic Affairs. David has previous work experience at Wayne State in the Department of Industrial and Systems Engineering.
- Assoc. Dean Mathur discussed the Graduate Exhibition (March 6, 2012).
  - The submission deadline is Jan. 27, 2012.
  - 100 volunteer judges are needed. The deadline for notification is Feb. 1, 2012.
    - Judges can be faculty, post docs, and non participating graduate students.
  - Friday, Jan.13, thirteen people attended an abstract writing workshop.
  - Friday, Feb. 10, the Graduate School will host a poster workshop.
  - 2012 will be the first year to include oral presentations, which will be designed for the humanities specifically and coordinated by Professor Ken Jackson.
  - Dean Ratner added that the Graduate Exhibition should be seen as an opportunity for marketing and recruitment. This needs to be emphasized in the future.
- Dean Ratner discussed the Tuition Research Incentive Committee.
  - The committee hopes to create incentives to promote student and faculty productivity.
  - Some topics discussed by the committee include:
    - Expanding support of graduate students
    - A match system for students supported by external grants
    - Retaining current GRA funding system

- Currently, about \$1.2 million in funds are available, but the committee notes that at least \$3 million will be necessary for a full match program.
- Dean Ratner stated that international agreements need better coordination across the university. Any international agreement that includes tuition reductions, academic concessions, etc. needs to follow an approval process that should include: department chairs, school/college deans, the graduate school dean (if applicable), the provost, general counsel, and the Office of International Programs.
- Dean Ratner's report concluded with a statement on career development for students.
  - Entrepreneurship is one means of expanding professional development.
  - Wayne State has made two important hires to help out in this area:
    - Harl Tolbert, Associate Vice President of Technology Commercialization in the Division of Research
    - Dennis Atkinson, Director of Corporate Engagement
  - Focus will be on the Innovation Network involving Tech Town and Wayne State.

### III. OLD BUSINESS

#### A. GRADUATE FACULTY CRITERIA REVISIONS

- Academic Senate reviewed the document proposed by Graduate Council. They returned the document with further suggested revisions, which will be considered by the Academic Standards Committee and the Executive Committee.
- Professor Jackson reported that Academic Senate's present concern focused on accommodating the potential for new PhD programs that do not agree with the minimum criteria as set forth in the most recent version of the statement.

#### B. CONFLICT OF INTEREST STATEMENT

- Assoc. Dean Mathur consulted Professors Margaret Smoller (School of Business) and Phillip Cunningham (Assistant Vice President for Research Compliance) concerning the recommendations from the previous Graduate Council meeting.
  - Language was added to clarify the definition of a relationship.
  - Examples of potential conflicts of interest have been incorporated into the document.
  - A document reflecting these changes was distributed with the meeting agenda.
- Dean Ratner stated that the document would be signed when a dissertation committee is formed.
- Professor Andrew Feig asked if the form should be reaffirmed at the defense, and Dean Ratner supported the suggestion.
- Professor Feig made the motion to approve, Professor Thomas Edwards seconded. All voted in favor and the motion passed.

### IV. NEW BUSINESS

#### A. PROPOSAL FOR A CLINICAL SCHOLARSHIP TRACK IN THE SCHOOL OF SOCIAL WORK Ph.D. PROGRAM

- Professor Jerry Brandell introduced the proposal for this new degree track.
- After the presentation, Professor Jackson asked whether it was necessary to bring degree tracks before Graduate Council, or whether these can be approved by the New Programs Committee.
- Dean Ratner suggested that Graduate Council needs to review the approval matrix.
- Assoc. Dean Mathur stated that further clarification is needed for the terms track, concentration, specialization, etc.

[After the meeting, it was concluded that degree tracks do not need to go before full Graduate Council, provided the track will be included as part of a previously existing degree.]

**B. PROPOSAL TO TRANSFER THE CERTIFICATE IN ALCOHOL AND DRUG ABUSE STUDIES TO THE SCHOOL OF SOCIAL WORK**

- Professor Fay Martin presented a proposal to transfer CADAS from the Graduate School to the School of Social Work.
- Professor Martin said 57 students are currently on the wait list for this program.
- Dean Ratner stated that in her previous tenure in the Graduate School the trend was to move graduate certificates out of the Graduate School. She believes that most graduate certificates are better fits in academic as opposed to administrative units.
- Dean Ratner questioned how the School of Social Work will go about ensuring that CADAS remain interdisciplinary.
  - Professor Martin stated that electives make the certificate interdisciplinary, and she has contacted other units to ensure that there is support to have elective courses cross-listed. Dean of the School of Social Work Cheryl Waites confirmed these statements.
  - Assoc. Dean Mathur and Professor Stan Terlecky added that the School of Medicine is excited to see CADAS be revitalized.
- Judith Moldenhauer, Associate Dean of the College of Fine, Performing and Communicative Arts, motioned to approve, and Dr. Terlecky seconded. All voted in favor and the motion passed.

Dean Ratner commented that these two proposals represented two positive changes and thanked the members of Social Work for their initiative. She continued that faculty needs to engage the New Programs Committee and Graduate Council for ways to become more proactive in creating new programs. Relevant and up-to-date curricula are requisite to improving enrollment, and Graduate Council needs to play a central role in ensuring the improvement of programs

**V. COMMITTEE REPORTS**

**A. EXECUTIVE COMMITTEE**

- Next meeting is Feb. 1, 2012, and the focus will be the graduate faculty criteria statement.

**B. NEW PROGRAMS COMMITTEE**

- Assoc. Dean Mathur commented on the two proposals from Social Work and added that an additional six to eight proposals have been submitted, ranging from concentration revisions to new a new Ph.D. program in Social Work and Anthropology.

**C. GRADUATE ADMISSIONS**

- Ms. Kathy Lueckeman reported that Fall 2011 application submissions increased by 32% and the number of admits increased by 83%. She concluded that streamlining both at the administrative and the academic department levels has helped to lead to these increases.
- Ms. Lueckeman gave some early data on Winter 2012 registration, but she indicated that the numbers are still fluctuating as the registration period draws to a close. Still, initial reports show a slight increase in new registration and a slight decrease in continuing registration.
- Dean Ratner stressed that one cannot recruit out of a retention problem. She contended that retention (at both the graduate and undergraduate levels) is just as important as recruitment.
- Ms. Lueckeman pointed out that federal funding is integral to a student's progress.
- Professor Marcus Dickson mentioned that students in his department have experienced clerical issues related to federal funding. He stated that Graduate Admissions needs to do a better job of coordinating with federal funding sources. This led to a further discussion of admissions-related issues involving other council members. Ms. Lueckeman offered to

continue the discussion outside of Graduate Council so that she could address each concern individually.

**VI. ADJOURNMENT**

The meeting was adjourned at 3:26 p.m.

Respectfully submitted,  
David McGrann, Manager of the Graduate Council