

Meeting of November 18, 2:00-3:30 p.m.  
Adamany Undergraduate Library, Community Room

**Agenda**

**I. Approval of Minutes:** October 21, 2015\*

**II. Report of the Chair**

**III. Old Business**

**IV. New Business**

- A. Proposal for the Discontinuance in Master's of Art with a major in Design and Merchandising
- B. Alumni Census – Data Dashboard

**V. Committee Reports**

- A. Executive Committee
- B. New Programs Committee
- C. Academic Standards Committee
- C. Graduate Admissions
- D. University Libraries Liaison
- E. Academic Senate Liaison

**VI. Adjournment**

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**Minutes of the  
Regular Meeting of November 18, 2015  
2:00 p.m., Adamany Undergraduate Library, Community Room**

Members Present: E. Ash, J. Beaudoin, L. Beale, C. Bell, A. Biswas, , K. Braunschweig, A. Cano, C. Chow, J. Duchan , D. Dungee-Anderson, J. Dunbar, A. Feig, J. Green, L. Keashly, S. Lean, J. Martin, K. Paesani, J. Pruchnic, J. Rothchild, P. Samuel, C. Sokol, T. Stemmler, S. Terlecky, D. Walster, A. Yaprak, D. Yingst

Members Absent with Notice: R. Chinnam, M. Clark, S. Brown, H. Dillaway, W. Gibson-Scipio, C. Giurgescu, M. Kavdia

Members Absent: S. Abramowicz, , R. Benkert, R. Chinnam, S. Firestine, B. Haynes, H. Heng, J. Lewis, S. Ng, D. Onolehemhan, A. Vallerand, D. Walz

Also Present: J. Granberry

The meeting was convened at 2:05 p.m. by Dean Ambika Mathur.

### **I. APPROVAL OF MINUTES**

MOTION was made by Dr. Attila Yaprak, seconded, and passed to approve the minutes of October 21, 2015.

### **II. REPORT OF THE CHAIR**

- A. Graduate Directors Meeting
- Dean Ambika Mathur reported that The Graduate School held a Graduate Directors meeting in early November and it was well attended.

### **III. OLD BUSINESS**

- A. Graduate and Post Doc Research Symposium
- Dean Mathur reported that the format for the 2016 Graduate and Post-Doctoral Research Symposium has been confirmed.
  - The dates of the Symposium are March 22-23, 2016 in the McGregor Conference Center and Community Arts Auditorium.
  - Day one is for PhD students, the number of abstracts to be accepted increased from 100 to 150 and there will be two sessions of poster presentations.
  - Day two will have a morning session for Master's students and an afternoon session for Post-Docs.
  - There will be an awards ceremony on day two for presenters of both days, award recipients must be present to win.

#### IV. NEW BUSINESS

##### A. Proposal for a Discontinuance of the Master of Arts in Design and Merchandising

- Dr. Annmarie Cano as the New Programs Committee chair reported that the program was inherited by the Department of Art and Art History in the mid-80's. The program has had low enrollment.
- The program has proposed to add a specialization in Design and Merchandising in the Master of Arts in Art degree program.
- The motion to approve the proposal to discontinue the Master of Arts in Design and Merchandising was made, seconded and approved.

##### B. Alumni Census Data Dashboard

- Associate Dean Andrew Feig reported that in the Fall of 2014 a process was launched to find alumni over a fifteen-year window. The process was started with PhD alumni since there are several thousand of them opposed to amount of master's alumni which is more than 70,000. Faculty were asked about their alumni, which resulted approximately 22%-23% of alumni found.
- Two work studies were hired to track the electronic trails of the alumni which resulted in identifying about 90% of the alumni.
- Approximately 80% of the alumni contacted completed the survey.
- The data is being used for the data dashboards. The dashboard will include existing student data, census data and the alumni data.
- The data is essentially all data that we have in one form or another in terms of our institutional research data. PhD completion rates, time to degree, number of students in the program, full-time or part-time, demographics of students and funding support mechanisms for various students. So this is all internal data. It doesn't rely on the census, but it gives people a snapshot as they look at a program. The dashboard includes employment information from the alumni census data.
- The dashboard will be available for each department and will be on the Graduate School website. Departments will be encouraged to have the data dashboard for their program on their websites.
- Dr. Linda Beale asked how the information relates to the information that the Development Office has gathered.
- Associate Dean Feig responded the Development Office has requested the data collected by the Graduate School. The Graduate School is willing to cooperate with the Development Office but would be careful that it won't be used to solicit as the intent is to have the alumni complete the survey annually and want to encourage continuous participation.
- Dr. Beale asked if all Schools/Colleges will be included.
- Associate Dean Feig responded that it will be for all PhD departments, if the University is interested to do this for the master's students resources would need to be provided.
- Dr. Walster suggested that the master's project could start with the current students as they are finishing.
- The survey will be done annually and the data will be updated at that time on the Graduate School website.
- Dr. Sharon Lean asked if the contact information could be provided to the department for uses such as a department newsletter.
- Associate Dean Feig responded that the contact information could be shared.

#### V. COMMITTEE REPORTS

##### A. Executive Committee.

- Dr. Jeff Pruchnic reported the committee met on November 3, 2015.

- The committee discussed the IDP process when a student's advisor approves it, but the departmental Graduate Director does not. The committee determined the Graduate School could approve those IDPs when appropriate.
- The committee also discussed and clarified some aspects of the graduate and post-doc research symposium.
- The committee discussed plans for future graduate professional development seminars.
- Dean Mathur commented that any input from faculty and graduate directors regarding seminar topics or presenters are welcomed.

B. New Programs Committee.

- Associate Dean Annmarie Cano reported that the committee met on November 17<sup>th</sup> and reviewed seven programs, five from the College of Education, two from the Division of Administrative and Organizational Studies, and three from Teacher Education. Representatives from the College of Education attended the meeting to answer questions about a previous proposal
- Two programs from the School of Medicine were also approved and will come to the Graduate Council in January for a vote.

C. Graduate Admissions

- Ms. Granberry reported that numbers are up for Winter 2016.
- Emails are being sent through the CRM for applicants to complete their checklist so they can check their application and provide any missing documents.
- Dean Mathur added that she had attended two minority fairs that include undergraduate research presentations, one in Washington D.C. with about 2,500 undergraduates and one in Seattle with about 4,000 students across disciplines. These events provide a good opportunity to recruit underrepresented minority students. Ms. Granberry reported that the student contact information received will be added to the system by the Graduate Admissions staff and sent to departments.
- Associate Dean Feig reported that the University of Alaska Fairbanks approached the Graduate School about students who would like to have laboratory research experiences, potentially a trade for WSU students who may want to have a field experience in Alaskan bush. If department is interested he is willing to help facilitate the communications to cooperate with that program.

D. University Libraries

- No report.

E. Academic Senate Liaison

- The Provost search is ongoing. The committee met and is reviewing applications. The pool is still fairly small. The search firm thinks that they are anticipating a number of applications coming in after the Thanksgiving holiday, where deans and other provosts have time to write cover letters, which is always a problem. Still on schedule for airport interviews at the end of January and hiring to be sometime in the late Spring or Summer.
- The capital outlays proposal to the state was submitted. This is the plan that is submitted to the state each year to request money for new buildings. And there was a lot of faculty input this time, unlike in the past, as well as input from various chairs and Liberal Arts and Engineering because the proposal was going to be some sort of new laboratory classroom building. It wasn't decided until near the end of the process if it was going to be a new building, a new building connected to an old building, or just an old building. It turned out it is going to be a \$30 million renovation of the Science and Engineering Library, which is essentially what was submitted last year. But this year, I think the proposal was much strong because it included a better justification for doing it, again because of the input that they got in writing and in coming up with ideas, as well as a space that will be used for entrepreneurial development. So the idea will be some sort of synergistic activity between the faculty and students in the laboratory classrooms as well as there will also be some lecture space. And

a center of some sort for developing new business ideas. The request was for \$30 million to fund that renovation.

- The policy committee and the senate have been pushing the administration to fulfill some of the plans to do a better job with graduation and retention rates. The policy and facilities committees have been pushing for a change in how students pay for parking.

F. Academic Standards

- Associate Dean Feig reported the committee met on September 24<sup>th</sup> and the primary discussion of the meeting was the graduate faculty status appeals received.
- The committee also briefly talked about ORCID, which is a data repository of publications and grants.

**VI. ADJOURNMENT**

The meeting was adjourned at 3:01 p.m.

Respectfully submitted,

Cindy Sokol  
Manager of the Graduate Council