



Federal I-901 SEVIS Fee Reimbursement Request

The WSU/GEOC-AFT Collective Bargaining Agreement provides funds to reimburse GEOC-represented bargaining unit members up to the full cost of the Federal I-901 SEVIS fee paid to Immigration and Naturalization for processing visas for international students. The agreement states:

Employees will also receive reimbursement of their Federal SEVIS fee (I-901) upon application. The employee must remain a student in good standing for one (1) year from the beginning of their program of study and must be a student in good standing at the time of application for reimbursement. Application must be made through the Office of the Dean of the Graduate School no later than the eighth week of the fall semester of the second year of their graduate program. The amount paid by the University reimbursement of the Federal SEVIS fees for GTAs and GSAs will not exceed \$10,000 per academic year, to be distributed equally among all qualified applicants up to the full amount of the Federal SEVIS fee. (Article XVII, paragraph 3)

This form must be completed and returned to the Graduate School to request reimbursement of the Federal I-901 SEVIS Fee.

Name	_____
Banner ID*	_____
WSU AccessID Email*	_____
Employing Department	_____
Classification	_____ GTA _____ GSA
Mailing Address	_____
City, State, Zip Code	_____
Amount of SEVIS Fee Paid	_____
Date of Payment	_____
Country of Origin/Location of Fee Payment	_____
First Term of Enrollment at WSU	_____

*Please enter either or both ID numbers.

My signature, below, confirms that (a) I have completed one full academic year of enrollment in a Wayne State University graduate program, (b) I have maintained good academic standing in my program since my first term of enrollment, (c) I am currently in good academic standing, and (d) I personally paid the Federal I-901 SEVIS Fee as noted in the above application. I understand that the reimbursement allowed under the WSU/GEOC-AFT Collective Bargaining Agreement will be dependent upon the number of students seeking reimbursement and may be less than the fee that was assessed.

Signature Date

Please attach the I-901 SEVIS Fee Receipt to this Request Form. Reimbursements cannot be processed without a receipt.