

GRADUATE PETITION TO ELECT COURSES AT THE UNIVERSITY OF MICHIGAN

Policy

In March of 1961, the Board of Governors of Wayne State University and the Board of Regents of the University of Michigan adopted an agreement to permit students enrolled in one university to elect courses in the other “without formal institutional admission or the payment of an additional fee.”

Graduate students in good standing may, at the option of their Department, elect graduate courses at The University of Michigan subject to the following guidelines.

1. Masters students may elect no more than one third of their total degree program exclusive of thesis or essay, and Doctoral students may elect any number of hours exclusive of the residence requirements for the degree and dissertation direction. A doctoral student is defined as a Wayne State University graduate student who has formally been admitted to a Doctoral program. The Departments and Colleges/Schools of the University reserve the authority to authorize a lesser number of graduate hours in the dual election status.
2. Students may elect only those courses at The University of Michigan under this plan for which there is not an equivalent course offered by Wayne State University.
3. Only those University of Michigan courses completed with a grade of “B” or equivalent shall be credited toward a Wayne State graduate program.
4. Grades received in University of Michigan courses shall not be included in determining a Wayne State University graduate student’s honor point average.
5. A student whose cumulative honor point average is less than 3.0 shall not be permitted to elect a course at The University of Michigan under this agreement.
6. Credits earned at The University of Michigan prior to the adoption of this agreement will be accepted retroactively in accordance with other provisions of this agreement, provided the course(s) was taken with the 6-year time limit established for completion of the Master’s degree.

Procedures

1. **Student completes the top portion of the petition**, as denoted by the double line. Student must obtain the signatures of their Graduate Advisor prior to securing the signature(s) of the WSU Department Chair(s) approving the election of the UM coursework. The sequential order in which signatures must be obtained is listed on the petition.
2. Student presents the petition to The University of Michigan to secure the signature of the appropriate Department Chair(s) and returns the petition to the Office of the Registrar at WSU by emailing a scanned copy to esp@wayne.edu.
3. The Office of the Registrar (WSU) completes the lower portion of the forms indicating the total tuition payable to WSU for the specified term, the total number of credit hours for which the student is registered, and the number of credit hours designated to each institution. The WSU Registrar’s signature stamp is affixed to the petition.
4. The Office of the Registrar forwards the document to The University of Michigan.

PLEASE NOTE: Student must request that the instructor complete a Supplemental Grade Report at the end of the term and forward it to the Office of the Registrar at the University of Michigan.

Office of the Registrar, 5057 Woodward Avenue, Detroit, Michigan 48202